

**CHAPEL AND HILL CHORLTON PARISH COUNCIL.****MINUTES OF THE MEETING HELD VIRTUALLY USING ZOOM ON WEDNESDAY 9<sup>TH</sup> FEBRUARY  
2021 commencing at 19:04hrs****Present:**

Borough Councillors as temporary Parish Councillors under section 91 LGA 1972: G. Hutton, Chairman (GH), P. Northcott (PN), B. Panter, (BP)

Parish Councillors: D. Harrison. (DH)

Clerk: Mrs J Simpson.

**001.02/21 Apologies.**

No apologies were received; all were present. It was noted that due to a legal requirement as advised by the monitoring officer six section 87 (2) notices had been displayed and the deadline was 1<sup>st</sup> March 2021. If 10 or more electors had requested an election, one would be held in May 2021. If there was no challenge to the notice then co-option could proceed after that date; as a result the co-option appointment of R Montague made in December 2020 was not a legal one and would have to be reconsidered at the next meeting subject to there being no call for an election.

**002.02/21. Co-option of Parish Councillor.**

Item was deferred until progress on 001.02/21 above could be made.

**003.02/21 Councillors Pecuniary Interest.**

No interests declared.

**004.02/21 Public Participation.**

There was one member of the public were present. He wished to object to the proposed planning application at Croft Farm. The Parishioner was requested to send his comments to both the Parish Council and the Planning Authority.

**005.02/21 Minutes of the last regular meeting.**

It was **RESOLVED** to approve the minutes of the last regular meeting held virtually on 2<sup>nd</sup> December 2020 and agreed they would be signed at a later date.

**006.02/21 Matters arising.**

The bank signatories were still outstanding.

**007.02/21 Minutes of the last Extra Ordinary Meeting.**

It was **RESOLVED** to approve the minutes of the Extra Ordinary Meeting held virtually on 11<sup>th</sup> January 2021 and agreed they would be signed at a later date.

**008.02/21 Matters arising.**

There were no matters arising.

Signature

Date

## 009.02/21 Reports from Borough and County Councillors.

### Borough.

- All NBC services were still operating.
- Crime had fallen 26% in the Newcastle area and 19% across Staffordshire.
- There had been a significant drop in reported Covid cases-now 166 live cases in the Borough.
- Cabinet had approved the finance and review for the third quarter.
- It was agreed that the Community Infrastructure Levy (replacement of Section 106) would be going into Neighbourhood Plans and rural parishes would have the chance to identify specific projects and not necessarily just play areas.
- The self-build register is in place and for £15 you can go on to the register. It identifies bespoke land and pre-screens applicants.

### County.

- There had been 271 road repairs with 203 new reports over the week.
- Drain cleaners had been out the previous day and cleared some drains in Chorlton.
- Coombesdale signs to be installed and been financed from SCC DHP fund.
- There had not been the anticipated increase in unemployment probably due to the extension of the furlough scheme. Business support was available from NBC devolved from SCC. The business enterprise hub could signpost people to the benefits they were entitled to.
- The employment skills group had identified a small increase in NEETS.
- Newcastle college has remained open for Covid vaccinations for 3 days per week.

## 010.02/21 Planning Applications.

*Councillor P. Northcott declared a non-pecuniary interest in the following agenda item and took no part in the discussion.*

- 21/00069/REM-Croft Farm, Stone Road, Hill Chorlton-detail of access, appearance, landscaping, layout and scale for the erection of replacement farmhouse and 11 bungalows.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00069/REM>

Insufficient documentation had been submitted for the Parish Council to be able to make a reasonable response. The formal response would note this. The Parish Council had concerns about the lack of detail in particular in relation to surface drainage and sewerage and visibility accessing and egressing the proposed development.

## 011.02/21 Cumulative Impact Assessment Consultation.

The Parish Council had no comments to make on this consultation relating to Newcastle Town Centre.

## 012/02/21 Land Assets within the Parish

A report had been previously circulated by the clerk outlining current locations, usage and documentation in relation to 3 areas of land owned by the Parish Council. Further research was needed to look at the background but past minutes were only available in the William Salt Library and currently inaccessible due to Covid restrictions.

It was **RESOLVED** to instruct the Clerk to ensure the village green was registered formally with land registry.

#### **013.02/21 Parish Notice boards.**

A replacement notice board was needed in Chapel Chorlton. A parishioner had kindly come forward and offered to make a considerable donation for the purchase of such a board. The Chairman was considering donating the cost of the signage at a future date.

It was **RESOLVED** to approve the purchase of a notice board at a cost of £499.45 inclusive of VAT.

#### **014.02/21 Royal Mail Post Box in Hill Chorlton.**

It was noted that there had been no notice or consultation to have the box removed from Royal Mail either with the Parish Council or local residents. A request to replace had been submitted by a local Parishioner and it was agreed that the Clerk contact Royal Mail asking how soon the box was to be replaced and to complain about the lack of consultation.

#### **015.02/21 Parish Appearances.**

a. Proposed purchase of metallic paint for railings in Moss Lane. The Clerk had circulated information re ownership and responsibility for maintenance of the railings. It was evident in past years that work had been organised by the Parish Council and then funded by Staffordshire County Council under the 'Lengthsman's scheme'. The scheme had finished four years earlier. The Chairman said that his understanding was that The Parish Council did not have the authority to give money for the maintenance of an asset it did not own. He would check this with the Borough legal officer. This sort of thing would be a matter for the resident's tidy group, if it were to develop into a formal body. He noted that the owner/renter of the field would be the one to benefit from any improvements and residents might approach them to fund paint.

b. Foot path One-review of annual payment of £60 to parishioner towards fuel costs. It was noted that the Parish Council should not be paying individuals to carry out maintenance in the Parish without that person having full public liability insurance in place. The Parish Council would support groups of volunteers properly constituted and insured who wished to carry out improvements in the local area with the appropriate landowners' consent in place. The Parish Council would consider applications for funding from such groups to carry out approved improvements. Flooding had been reported on footpath One. This was not found to be an issue when the Chairman inspected. It was noted that any threat to life or property as a result of flooding must be reported to the Environment Agency. Other flooding needed to be reported to Staffordshire County Council. All parishioners were encouraged to report these issues. A Hill Chorlton resident had made the suggestion that the Parish write to County requesting some road planings to resurface the footpath. The Chairman had done so. He had also approached Whitmore Parish Council to see if they would promote the call for volunteers to help with resurfacing the footpath if and when the Council agreed to supply 4 tons of planings. WPC confirmed they would be delighted to do so as it was mostly their parishioners that used the path. The work would be under the supervision and direction of the Council as then the Council's Public Liability Insurance would cover the work (unless a residents' group were in place with the appropriate insurance). This would all be subject to Covid regulations.

It was **RESOLVED** to discontinue the annual payment to the individual parishioner and instead support a properly constituted and insured community group to carry out this work.

c. Flooding at junction of Woodside and Sandy Lane. Parishioners were encouraged to report the flooding issue on every occasion to Staffordshire County Council through the MyStaffs app.

d. An additional flower bowl had been requested in Hill Chorlton with an indicative cost of £40.

It was **RESOLVED** to approve the purchase of a further flower tub subject to highways approval of the location.

#### **016.02/21 Financial Matters.**

a. It was **RESOLVED** to approve the payment schedule and transfers as in appendix A and payments made under delegated powers were noted.

#### **017.02/21 Clerks report.**

The Clerks report was noted.

Urgent correspondence had been received by Cllr P Northcott re the progress of HS2 and the need for them to seek views via County Council on issues relating to the construction impact on road traffic and sufficient transport links on the local road network. The Clerk to forward to Loggerheads and Maer and Aston Clerks. Whitmore & Madeley had been included.

Correspondence had been received that day in relation to the upgrade of the telecommunications site at Stone Road, Hill Chorlton. This was noted.

#### **018.02/21 Items for the next agenda.**

- HS2
- Change of budget allocation from notice board to new SID
- Grass cutting (reduction to contractual requirement)

#### **019.02/21 Race, Equality and Crime and Disorder Statement.**

The Council recognised that it had not taken any decisions during the meeting re the above.

#### **020.02/21 Planned Absences.**

No absences were noted.

#### **021.02/21 Annual Meeting of the Parish Council**

If there was a call for a Parish election, the Annual meeting of the Parish Council would have to take place between 11-21<sup>st</sup> May 2021. If there was no call for an election then the meeting could take place any time during May. Clerk to circulate potential dates for availability.

#### **Date, time and venue of next meeting.**

**Tuesday 6<sup>th</sup> April 19:00hrs. All meetings to take place on zoom until further notice.**

**Appendix A Payment Schedule February 2021.**

<b>Bacs/Cheque no</b>	<b>To whom Paid</b>	<b>Details</b>	<b>Total inc. VAT</b>
040/20/21	Creative Solutions	Rep. Notice board Chapel Chorlton	499.45 PAID DEL.AUTH
041/20/21	Mrs J Simpson	Salary Jan	170.40
042/20/21	HMRC	PAYE Jan	42.60
043/20/21	Mrs J Simpson	Reimbursement zoom 15/1-14/2	14.39
044/20/21	H and K Tomlinson	Annual hosting and support web site	250.00
045/20/21	Mr G Hutton	Reimbursement post crete for Notice board	28.50
<b>Total</b>			<b>1005.34</b>

Signature

Date