

**CHAPEL AND HILL CHORLTON PARISH COUNCIL MINUTES OF EXTRA ORDINARY MEETING held virtually by zoom on Monday 11<sup>th</sup> January 2021 commencing at 10:08am**

**Present:**

**Councillors:** G. Hutton (Chairman), D. Harrison, R. Montague, P. Northcott, B. Panter. Clerk-Mrs J Simpson.

There were no members of the public present.

**1. Apologies:**

All were present

**2. Declarations of Pecuniary Interest.**

No interests were declared.

**3. Finance.**

a. Budget for 2021-22.

Comment from members of the public re precept level for 21-22 with budget priorities had been previously circulated. Cllrs also related information from phone calls to the meeting. Parishioners did not wish to see a substantive rise to the precept. The Parish Council is grateful for the feedback and will act accordingly. The Precept is very low and the Council will do its best to keep it that way.

The Parish Council agreed 2 additional priority projects needed to be funded in 2021-22. A notice board was needed in Chapel Chorlton due to the poor state of repair. The notice board in Hill Chorlton would manage for another two years. It was agreed that as these were current assets the Council had a responsibility to maintain them and keep them safe. The second priority-subject to Highways approval-would be the relocating of the current pole from its location near to Slater's to in between Sandy Lane and Woodside; the SID currently facing Westbound could then be placed on the relocated pole to "read" eastbound vehicle movement. The Westbound SID would be replaced once external funding could be sourced. It was also agreed that the Chairman would write to the County Councillor seeking to extend the double white lines at the east of Stone Road from the corner (Don Law Racing) to the first road on the right, heading west, that goes down to Chorlton Moss.

It was **RESOLVED** to approve the budget as per appendix A

b. It was **RESOLVED** to approve the Precept request to Newcastle Borough for the sum of £6187 for year 2021-2022.

c. It was **RESOLVED** to approve the payments, transfers and receipts as in Appendix B. Delegated payments were also noted.

d. The bank reconciliation statement to 31<sup>st</sup> December was noted and approved.

**Planning Matters:**

- a. 20/00943/FUL-Hillcrest (formerly known as Red Gates), Haddon Lane-single storey rear extension, front porch, replacement roof tiles and new underground LPG tank near front gates.

<http://publicaccess.newcastle-staffs.gov.uk//online-applications/PLAN/19/00961/OUT>

Signature

Date

Comments had been submitted after the last regular meeting in December. However, amended plans had been submitted so stakeholders had been consulted again.

The Council maintained its view of no objections in principle providing the LPG tank was underground as per application.

- b. Croft Farm site-correspondence had been circulated. The Parish Council would respond to the application once submitted and a request for consultation received from the planning authority.

#### 4. Date of next regular meeting.

Tuesday 9<sup>th</sup> February 2021 at 7:00pm via zoom.

There being no further business, the chairman thanked everyone for their attendance and the meeting closed at 11:30am

#### Appendix A Agreed Budget 2021-2022.

##### CHAPEL AND HILL CHORLTON BUDGET UPDATES 20-21

HEADING	to 31st Mar 20	BUDGET 20-21	To 31/12/20	Projected	Agreed Budget 21-22
<b>ADMINISTRATION</b>					
Salary Costs (inc tax)	2167.20	2233	1741.20	2380.2	2400
Internal Audit	44.88	60	29.92	29.92	40
Office costs	324	325	243	324	324
Stationery	36.42	80	0.00	20	80
Expenses (mileage)	211.1	235	85.5	112.5	120
Training	97.5	100	64	94	100
Web site support	250	250	0.00	250	250
PC purchase. Web site etc	0	0	0	0	0
Room Hire	140	120	57.56	86.34	87
Insurance	277.84	300	275.15	275.15	280
Nalc/LCAS reg fee	0	0	0	0	0
<b>TOTAL</b>	<b>3548.94</b>	<b>3703</b>	<b>2496.33</b>	<b>3572.11</b>	<b>3681</b>
<b>SUBSCRIPTIONS</b>					
SPCA	262	131	0	0	131
SLCC	40.25	41	41.5	41.5	42
Parish Online	0	0	60	60	60
<b>TOTAL</b>	<b>302.25</b>	<b>172</b>	<b>41.5</b>	<b>101.5</b>	<b>233</b>
<b>SECTION 136 DONATIONS</b>					
Poppy Appeal	60	60	60	60	60
First Responders		0	0	0	0
<b>TOTAL</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b>CONCURRENT FUNCTIONS</b>					
Summer bedding plant tubs X 3	0	0	0	0	0
Village Green grass cutting X 7	708.82	600	908.9	908.9	853.65
Footpath one	0	0	217.5	217.5	60
<b>TOTAL</b>	<b>708.82</b>	<b>600</b>	<b>1126.40</b>	<b>1126.4</b>	<b>913.65</b>

Signature

Date

**ASSETS**

Notice boards	0	0	0	0	700
BT phone box	850	25	0	0	0
Purchase & maint of defib cabinet	205	50	0	0	0
Benches X 2	404	50	0	0	0
Tree inspection and maintenance	0	300	0	100	100
Purchase & maint of SID	3635.80	100	0	0	500
<b>TOTAL</b>	<b>5094.80</b>	<b>525</b>	<b>0</b>	<b>100</b>	<b>1300</b>

**ALL TOTALS**

<b>EXPENDITURE</b>	<b>9714.81</b>	<b>5060.00</b>	<b>3724.23</b>	<b>4960.01</b>	<b>6187.65</b>
Contingency		500.00			160
		<b>5560</b>			<b>6347.65</b>

**INCOME**

Precept	4379				6187
Sec 136 concurrent functions	0				0
CTSG	190				190
Bank interest	3.02				3
Grazing rent	0				10
Rent for Green	0				0
Landfill rent	0				100
Safer Roads Partnership(SIDS)	0				0
SCC Community Fund(De-fib)	0				0
Insurance claim-BT box door	0				0
Transparency fund	0				0
VAT	790.39				50
<b>TOTAL INCOME</b>	<b>5362.41</b>				<b>6540</b>

**RESERVES**

Business Reserve 2	0.22		0.22	
Business reserve 1	9310.8		6515.68	
Current Account	881.5		200	
<b>Total in bank</b>	<b>10192.52</b>		<b>6715.9</b>	

Bye election/Parish Poll

4500

4500

General unmarked reserves

1624

2216

**Appendix B Payment Schedule January 2021.**

Bacs/Cheque no	To whom Paid	Details	Total inc. VAT
037/20/21	SLCC	Clerks membership quarter share PAI <b>DEL DELEGATED AUTHORITY</b>	41.50
038/20/21	Mrs J Simpson	Salary Dec	170.40
039/20/21	HMRC	PAYE Dec	42.60
<b>Total</b>			<b>254.50</b>

Signature

Date