

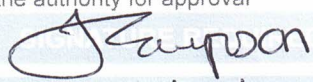
## Section 2 – Accounting Statements 2019/20 for

### Chapel and Hill Chorlton Parish Council

|   | Year ending        |                    | Notes and guidance   |
|---|--------------------|--------------------|--|
|   | 31 March 2019<br>£ | 31 March 2020<br>£ |  |
|   |                    |                    | <i>Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.</i>   |
| 1. Balances brought forward   | 7,627              | 10,846             | <i>Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.</i>  |
| 2. (+) Precept or Rates and Levies  | 3,010              | 4,379              | <i>Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.</i>   |
| 3. (+) Total other receipts   | 5,416              | 692                | <i>Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.</i>   |
| 4. (-) Staff costs  | 2,702              | 2,167              | <i>Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.</i> |
| 5. (-) Loan interest/capital repayments   | 0                  | 0                  | <i>Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).</i>  |
| 6. (-) All other payments   | 2,505              | 7,548              | <i>Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).</i>  |
| 7. (=) Balances carried forward   | 10,846             | 6,203              | <i>Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).</i>   |
| 8. Total value of cash and short term investments                                   | 10,846             | 6,203              | <i>The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.</i>   |
| 9. Total fixed assets plus long term investments and assets                         | 2,897              | 6,084              | <i>The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.</i>  |
| 10. Total borrowings  | 0                  | 0                  | <i>The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).</i>  |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes                | No                 | <i>The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.</i>   |
|   |                    | ✓                  | <i>N.B. The figures in the accounting statements above do not include any Trust transactions.</i>  |

I certify that for the year ended 31 March 2020 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

  
Date 11/05/2020

Date

I confirm that these Accounting Statements were approved by this authority on this date:

12/05/2020

as recorded in minute reference:

070.05/20e

Signed by Chairman of the meeting where the Accounting Statements were approved



Mrs Clare Withington  
The Croft  
Barthomley Road  
Audley Staffs  
ST7 8HU

The Chairman  
Chapel Hill and Chorlton Parish Council  
c/o Mrs J Simpson Parish Clerk

03.05.20

Dear Councillor,

**Conclusion of Internal Audit for Chapel and Hill Chorlton Parish Council - Year ended March 31<sup>st</sup>, 2020**

I am writing to confirm that I have carried out the year-end review for Chapel and Hill Chorlton Parish Council and have completed and signed the appropriate page of the Annual Governance and Accountability Return - Part 2, without any qualification.

The independent internal examination of the Councils governance, financial affairs and certification of the 2019-20 Annual Return to the External Auditor was carried out in accordance with the standards laid out in the Accounts and Audit Regulations, 2015 (as amended) and embodied in the Governance and Accountability Practitioners Guide 2019.

In summary the following areas were covered during the course of the examination:-

- Proper Bookkeeping
- Financial Regulations, Standing Orders and Payment Controls
- Risk Management and Insurance arrangements
- Budgetary Control
- Income Controls
- Payroll Controls
- Asset Control
- Bank Accounts and Reconciliation
- Year End Procedures

A review of the Councils website was undertaken to evaluate conformance to the Local Government Transparency Code 2015, which is to be viewed as the minimum standard.

**I confirm that there are no matters in respect of this Internal Audit which I feel should be brought to your council's attention.**

Yours sincerely



Mrs Clare Withington  
Independent Internal Auditor