

**CHAPEL AND HILL CHORLTON PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING held on  
TUESDAY 13<sup>th</sup> November 2018 at 7:00pm**

**Present:**

**Councillors:** Mrs V Follwell. (Chairman), C. Follwell, J. Neal, D. Sant.

Borough Councillor: D Harrison.

County Councillor: P.Northcott.(Part)

Prior to the main business of the meeting there was a presentation from HS2 staff with a question and answer session. An overview of the passage of the hybrid bill through parliament was outlined. Draft maps were shared at the meeting along with information of current and anticipated increased percentage traffic flows at specific times.

Several questions were taken away and HS2 would reply to the Clerk prior to the next meeting:

- a. The closure of Bent Lane and how disruption is to be mitigated.
- b. What Traffic management measures will be in place to limit any disruption
- c. How long is the construction programme likely to take?
- d. What types of construction traffic would be likely to use the A51? Low loaders? Tipper wagons?

HS2 staff were thanked for coming along to the meeting and the main business commenced at 8:00pm

**198.11/18 To receive apologies for absence.**

No apologies were received.

**199.11/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**200.11/18 Public Participation:**

There were no members of the public present for the main business having left after the presentation by HS2 staff.

**201.11/18 To consider approving and signing the minutes of the last regular meeting held on 9<sup>th</sup> October 2018.**

The minutes from 9<sup>th</sup> October 2018 were confirmed as a true record and signed.

**202.11/18 To consider matters arising from the minutes not included elsewhere on the agenda.**

There were no matters arising.

**203.11/18 Report on Highways issues.**

There had been an on-site meeting with the Chair, Clerk and Community liaison officer from Highways over a number of issues that had been raised by the Parish Council. The e-mail reply had been circulated by the Clerk.

a. Parishioner request for additional bench location in Hill Chorlton. The location was deemed unsuitable by Highways.

b. Overgrown hedges impeding footway from Rose Cottage to Chapel bend.4129513

The location was again photographed and sent to the Highways officers e-mail. It was noted that the build -up of detritus was the cause of the overgrowth and it would be chased by the highways officer.

c. Location/s of proposed installation of SIDs to reduce speeding traffic.

The highways officer recommended two sites for the SID poles. One of the poles was sited in Maer parish and would therefore need to be consulted.

d. Speed issues in Woodside and Moss Lane.

The Highways officer advised that the authority were unlikely to agree to a

**Clerk**

speed limit as it was doubtful it would meet the designated criteria and even if it did, enforcement would be unlikely.

e. Formation of Community Speedwatch for the Parish.

The above was a recommendation from the highways officer. An article had been put in One Way requesting volunteers.

f. Request for up to date traffic survey in Hill Chorlton.

This needed to be considered by the Community Infrastructure Manager in Highways.

g. Volunteers for the grit busting scheme for Winter

An article had been put in One Way requesting volunteers. Vulnerable areas would be prioritised e.g. schools, churches with graveyards. Full training would be given by SCC and the grit would be supplied. However, the insurance liability would fall to the Parish Council

h. Re-location of flower tub bed in Hill Chorlton to notice board area.

A request to locate the flower tub from the bend to the adjacent one under the noticeboard in Hill Chorlton was supported by the highways officer. It would be added to the current licence to plant. An offer to maintain the tub had been made by a parishioner.

i. Proposed flower tubs in Stableford.

Dimensions had been sent to SCC. The officer to look at the application and approve. It was noted that the licence to plant agreement could only be entered into with a Parish Council and not a private concern.

j. Overgrown hedges in private ownership.

These needed to be reported to SCC who would pass the details on to their legal department for action-though it was noted it was unlikely to be a priority. If the ownership was known, this could also be passed on to SCC.

k. Footpath surface opposite Slaters heading towards Hill Chorlton.

The tarmac had been removed when a local parishioner had scraped the path using a tractor to remove the snow and ice. Resurfacing was on a 5-year list.

l. Grass cutting on A51 verges.

It was confirmed that any contractor cutting the grass verges on A51 would need to hold a minimum of £5m public liability insurance.

The issue of the maintenance of the flowerbeds at the entrance to Kennels Lane was also raised. Several parishioners had expressed the view they wished to see the flower beds retained.

It was agreed to ask for volunteers to weed and maintain the beds; if none were forthcoming, then they should be grassed over and mown..

## 204.11/18 Borough and County Councillor Reports.

### Borough:

- Lay by on A51-The dumped turf on the lay by on A51 had been removed by NBC as a gesture of good will as it was not clear who was responsible. There were no resources available from NBC for a litter bin. Any purchase and emptying would have to be funded by The Parish Council and this was not seen as a priority. The potential of closing the lay by was raised. However, it was agreed to leave this in abeyance for the time being.
- The garden waste by Chapel House would not be removed by NBC it would have to be the owners or SCC. It was agreed that in any event it would compost down.
- There would be a charge of £36 per annum for the collection of

garden waste. The collection would be all year around and commence from February 2019.

- A new Chief Executive had been appointed for NBC-Mr. Martin Hamilton. The appointment was subject to approval and he would commence in the New Year.
- The Bellway development in Whitmore/Chorlton Moss had now been discontinued and no further action was anticipated.
- There would be a fund raiser for Children in Need in the Guildhall the following Saturday.
- The application for the caravan site was on hold as SCC had asked for further information.
- Joint Local Plan with Stoke-on-Trent had been placed on hold. It was now anticipated that the first draft would be ready by autumn 2019.
- Loggerheads Neighbourhood Plan had passed inspection and was now with NBC to go to public referendum.
- A briefing on enforcement on planning breaches had been provided to members to help explain the process and manage expectations of what could and could not be achieved via enforcement action.
- Budget consultation was underway.
- The current vacant Ryecroft site would be subject to an all options appraisal by consultants.
- Sky building next to Jubilee two would be completed by March 2019 so the new student intake could be accommodated.

**County:**

- A sum of £363, 000 payment to NBC had been agreed for Kidsgrove Sports Centre. Kidsgrove CIC would be retaining ownership.
- There had been a launch of a public consultation looking at skills and training for people with special needs.
- 12-16 November will see Ofsted and CQC carry out an inspection of support for young people with special needs.
- From April 2019 SCC will withdraw all financial support to volunteer driver schemes.
- From April 2019 concessionary travel before 9:30am will be withdrawn.
- There had been a briefing from police and youth services about the “county lines” where drug dealing was moving from the cities to rural areas.

**205.11/18 Feedback from LAP meeting.**

The Lap meeting had been a constructive one and members had agreed that it did wish to continue as a partnership to focus on crossing cutting themes such as tackling loneliness; fire safety; rural crime etc./

- 206.11/18 Action Plan 2019-20** **Clerk**  
A draft work in progress had been circulated by the Clerk who agreed to bring a final version to the December meeting.
- 207.11/18 Neighbourhood Development Plan**  
The second phase of consultation had taken place and there had been many comments on the draft.
- 208.11/18 Defibrillator in BT Box** **Clerk**  
The electrician had agreed to install the cabinet free of charge-the only cost would be for materials. The Clerk now had revised costs for the cabinet and signage and would submit a revised grant form to Cllr P Northcott. The Clerk was requested to send this through as soon as possible.
- 209.11/18 Parish Appearances-HGV Damage in Coombsdale.** **Clerk PN**  
Photographs of the damage had been circulated prior to the meeting. It had been reported to SCC Highways. The road was clearly unsuitable for HGV use. It was agreed to ask the Highways Community Liaison officer for an "Unsuitable for HGV" sign. Cllr Northcott stated the funding of the sign could be something he could consider from the DIPfund.
- 210.11/18 Specification of grass cutting 2019** **JN Clerk DM**  
A specification had been drawn up by Cllr J Neal. It was agreed he would send to the Clerk who would try to secure three quotations for the December meeting. Cllr D. Meyer to send a further contractor for inclusion in the invitation to tender through to the Clerk.  
It was **resolved** that the period of the grass cutting contract would be for three years.  
It was **further resolved** the cut would be for a maximum of 4 per year and would include the village green and the entrance to Kennels Lane around the flower beds.
- 211.11/18 Financial Matters.**  
a. Replacement bench in Hill Chorlton.  
A specification and associated costs had been located.  
It was resolved to prioritise the purchase of the replacement bench in the action plan 2019-20  
b. Payments, receipts and transfers.  
It was resolved to approve the payments as in appendix A.  
c. 2019-20 budget.  
There was some discussion re budget priorities. It was agreed that the sub group looking at the budget would bring proposals back to the table at the December meeting.

**212.11/18 Disciplinary and Grievance Procedures**

The Clerk had previously circulated draft model policies for consideration.

It was **resolved** to approve the draft Disciplinary and Grievance policies.

**213.11/18 Clerks Report**

The Clerks report had been previously circulated and the requests for annual leave were approved.

A representative from the Parish Council had been invited to attend the AGM of SPCA. Councillor Mrs. V Follwell agreed to attend the meeting.

**214.11/18 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

**215.11/18 Councillors Planned Absence**

No absences were noted.

**216.11/18 Date of the next regular meeting will be **Tuesday 11<sup>th</sup> December 2018, commencing at 7:30pm.** In Copeland Cottage, Haddon Lane.**

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 9:35pm.

<b>BACS/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
030/18/19	Mrs J Simpson	Salary October 2018, office expenses and mileage	223.60
031/18/19	HMRC	PAYE October 2018 for Mrs J Simpson	3.80
032/18/19	MC Landscaping	Grass cutting village green Oct 18	114.00
033/18/19	SPCA	VAT training	20.00
Chq 000760	Royal British Legion	Donation Poppy Wreath	60.00
<b>Total</b>			<b>421.40</b>

Signature

Date