

**CHAPEL AND HILL CHORLTON PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING held on  
TUESDAY 4<sup>th</sup> September 2018 at 7:30pm**

**Present:**

**Councillors:** Mrs V Follwell. (Chairman), D Mayer.  
J. Neal, Ms J. Oppenheimer, D. Sant.  
Borough Councillor: D Harrison.  
County Councillor: P Northcott.

**152.09/18 To receive apologies for absence.**  
Parish Councillor: C. Follwell, P. Hunt

**153.09/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**154.09/18 Public Participation:**  
There was one member of the public present for agenda item.159.09/18

**155.09/18 To consider approving and signing the minutes of the last regular meeting held on 10<sup>th</sup> July 2018.**

The minutes from 10<sup>th</sup> July 2018 were confirmed as a true record and signed.

**156.09/18 To consider matters arising from the minutes not included elsewhere on the agenda.**

It was agreed that Hill Chorlton traffic survey needed to be discussed and would be placed on the October agenda.

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agenda**

**157.09/18 To consider approving and signing the minutes of the extra ordinary meeting held on 30<sup>th</sup> July 2018**

The minutes from 30<sup>th</sup> July were confirmed as a true record and signed.

**158.09/18 To consider matters arising from the minutes not included elsewhere on the agenda.**

There were no matters arising.

**159.09/18 BT Phone Box and installation of defibrillator.**

The donated defibrillator had been collected by the Clerk and enquiries had been made with Community Heartbeat Charity to look at the various options available to install and manage the equipment in the BT box.

The defibrillator was an older model and an external cabinet also needed to be sourced. It was also noted that weekly inspections would be needed. The parishioner was in close contact with Eccleshall First Responders and the offer was made to check the donated defib and also inspect on a monthly basis any equipment once installed.

It was agreed that the Clerk would pass the defib to the parishioner who would ensure the relevant checks were made to see if the donated

**Clerk**

equipment was fit for purpose. The Clerk could then seek quotations for a cabinet and installation with a view to applying for external funding for part of the expenditure.

**160.09/18 Staffordshire Road Safety Grant Application for Speed Indicator Device (SID) in Hill Chorlton.**

The Clerk outlined the e-mails of support from the local PCSOs and SCC highways with the preferred location in Hill Chorlton. Evidence from the Road Safety Mobile Camera over a period of 12 months had also been circulated. It was noted that if the grant application was successful, the final decision on exact location would be determined by SCC.

There was discussion on the feasibility of also applying for a mobile SID that could be used along the A51 within the Parish. It was agreed that at this late stage it was too late to add to this application. However, it was agreed to look at external funding for two such devices from other sources. The Clerk was to apply for the funding for one fixed SID in Hill Chorlton.

**Clerk**

**Resolved** to apply to Staffordshire Road Safety Grant Fund for the installation of a Speed Indicator Device in Hill Chorlton.

It was **further resolved** to be financially responsible and bound by the conditions of the grant should it be awarded.

**161.09/18 To Receive reports from Borough and County Councillors. Borough.**

- It was noted that there had been an improvement in the amount of debris left behind after recycling collections. Cllr D Harrison asked the Council to monitor the situation and report any issues to him.
- It had been agreed that there would be an annual charge of £38 per household from 2019 to collect green waste and this would be a 12 month service.
- The Borough had agreed and implemented a stance on modern slavery.
- The landlord accreditation scheme for landlords of properties in the category of Houses of Multiple Occupation (HMO) supported training and helped to drive up standards. There were now 458 registered landlords.
- Cllr D Harrison had also been involved in extensive e-mail correspondence re the issues of A51/A43 Blackbrook junction. This had been referred to County Councillor P. Northcott.

**County.**

- Cllr Northcott reiterated his support for change at the above junction and was lobbying the County Council to prioritise the allocated HS2 mitigation funding (£10m for Staffordshire) to this junction. Support from Parish Councils would be appreciated. Clerk to write to portfolio holder and David Greatbatch requesting commitment to use the funding to improve the junction.
- There are currently 6975 benefit claimants in Staffordshire at

**Clerk**

1.3%

- Cllr Northcott raised awareness of the Community Fund that was open for applications up until mid November. Past funded projects could also be seen on SCC website.
- Safer Neighbourhood Panel will remain but with a different focus and Cllr Northcott will be representing the Council on the rural policing panel meeting.
- NPPF have been revised and in place since 26<sup>th</sup> July 2018 and the first test locally would appear to be in Loggerheads.

**162.09/18 Priorities for Hill Chorlton.**

Following the article in One Way there had been further comments from a parishioner. All the comments had been consolidated and given to Councillors. It was agreed that the best way forward would be to categorise the suggestions into three areas. Issues that were the direct responsibility of the Parish Council; issues that the Parish Council could have some influence over; issues that were totally out of the control of the Parish Council. They could then be tackled more effectively and form part of the action plan for the council with associated budget.

There was an immediate issue with a bench the Parish Council owned in Hill Chorlton that would need to be addressed. The Clerk would ask a contractor to look at see if it was repairable. If not, it should be removed and the decision to replace would be discussed at the October meeting. It had been noted that the grass verges down narrower lanes had not been cut and caused a visibility hazard on the more winding roads.

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**163.09/18 Neighbourhood Development Plan**

Following the end of the consultation period on 31<sup>st</sup> July some amendments had been made and a revised draft plan circulated to all councillors.

It was **resolved** to approve the revised draft plan.

It was **further resolved** to approve the planned local consultation to take place from noon Wednesday 19<sup>th</sup> September 2018 until noon Wednesday 31<sup>st</sup> October 2018

**164.09/18 Draft Statement of Licensing Principles.**

Deferred to next meeting.

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**165.09/18 HS2**

The select committee instructed HS2 to engage more with local communities on Highways issues. They proposed a Parish Council forum where there would be one councilor representative. No further details were available as yet. It was noted that a representative from HS2 was due to attend Maer and Aston Parish Council meeting. Chairman to ask the Clerk of Maer and Aston for further information.

There was also a planned HS2 consultation day in Whitmore Village Hall on 27<sup>th</sup> October.

**VF**

- 166.09/18 Local Council Award Scheme.**  
The information had been previously circulated with a monitoring sheet showing progress against criteria. The aim was to introduce continuous improvement in Local Councils.  
It was **resolved** to work towards accreditation at foundation level of the Local Council Award Scheme. **All**
- 167.09/18 Parish Appearances.**
- a. Overgrown hedges-Rose Cottage to Chapel bend had already been reported to highways as impeding access along the footway. The job had been categorized as a level C-50% of cases resolved in 60 days. It was noted that the Parish Council did not have the power to instruct someone to cut their hedge but could write to them requesting that they did so and explain that complaints had been received. Cllr J Neal to supply the Clerk with the address so a letter could be sent. There was the potential to seek permission from the landowner to cut the hedge and then recharge them for the cost. **JN Clerk**
  - b. Fly tipping-this was garden waste adjacent to Chapel House. It had been reported to NBC on several occasions but still remained. Cllr D Harrison to chase. **DH**
  - c. Blocked access to stile-the Clerk believed she had already reported this. However, the details were not clear. Clerk to report again. **Clerk**
  - d. Litter bin—Cllr Ms J Oppenheimer regularly litter picked the lay by on A51 opposite Kennels Lane. A large black litter bin was needed. Cllr D Harrison to ask NBC if this was possible. **DH**
- 168.09/18 Financial Matters**
- a. It was **resolved** to approve the payment schedules and transfers as appended.
  - b. It was **further resolved** to note the payments made in August under delegated authority of the Clerk and Chair.
  - c. It was **further resolved** to approve the attendance of the Clerk at SLAA Cheshire Branch day
  - d. It was **further resolved** to approve the attendance of the Clerk on VAT workshop
- 169.09/18 Town and Country Planning Matters.**
- a. 18/00612/FUL-Red Gates, Haddon Lane-extensions and alterations.  
<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00612/FUL>  
  
The Council had no material planning objections to this application.
  - b. 18/00507/OUT-Croft Farm, Stone Road, Hill Chorlton. Outline planning for the demolition of existing buildings, 1 replacement farmhouse, erection of 11 bungalows, access, parking and amenity space.  
<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00507/OUT>
- It was noted that the applicants had submitted a Transport Statement in response to concerns raised by SCC. However, the Parish Council had

some major concerns as to its content i.e.

1. The speed survey at Appendix A is totally inadequate and lacks validity. It was carried out over 1.5 hours in early afternoon on a single day in early August ie during the school holidays and not at peak time. Thus definitely not representative of average traffic flow in the area. In contrast, the safety van readings do show that there is a speed problem.
2. There are misleading statements throughout the report. One is that there are railway stations close to the site. ( the nearest would be Stoke approximately 8 miles away). By following that statement with an immediate reference to Madeley, it infers that Madeley has a railway station.
3. Part of the visibility splay is across private land not owned by the applicant. That visibility thus cannot be guaranteed for the future.

It was **resolved** to submit the above comments to NBC.

**170.09/18 Clerks Report**

- a. Planting assistance scheme. It was agreed not to apply for assistance this year but reconsider next financial year.
- b. Remembrance Day parade-the invitation to attend was declined

**171.09/18 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

**172.09/18 Councillors Planned Absence**

No absences were noted

**173.09/18** Date of the next regular meeting will be **Tuesday 9<sup>th</sup> October 2018, commencing at 7:30pm.** In Copeland Cottage, Haddon Lane.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 9:45pm.

### Appendix A

<b>BACS/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
018/018/19	Mrs J Simpson- <b>paid delegated authority</b>	Salary July 2018, office expenses and mileage	228.10
019/18/19	HMRC- <b>paid delegated authority</b>	PAYE July 2018 for Mrs. J Simpson	3.80
020/18/19	Mrs. J Simpson- <b>paid delegated authority</b>	Reimbursement of toner payment	39.99
021/18/19	Maer Village Hall- <b>paid delegated authority</b>	Room hire public meeting	12.00
022/18/19	Mrs. J Simpson	Salary August 2018, office expenses and mileage	212.80
023/18/19	HMRC	PAYE August 2018 for Mrs. J Simpson	3.80
024/18/19	Copeland Cottage	Room hire July and September 2018	30.00
<b>Total Aug/Sept</b>			<b>530.49</b>

Current Account: 342.02

Business Account 8345.29

Signature

Date