

**CHAPEL AND HILL CHORLTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
TUESDAY 12th June 2018 at 7:30pm**

Present:

Councillors: Mrs V Follwell. (Chairman), C. Follwell, P. Hunt, D. Meyer, J. Neal, Ms J. Oppenheimer, D. Sant.

Clerk-Mrs J Simpson

Prior to the meeting, Harry Butters, was presented with a small gift from his fellow councillors in recognition and appreciation of his 33 years service as a Parish Councillor.

111.06/18 To receive apologies for absence.

No apologies were received.

The Chairman welcomed both Borough Councillor David Harrison and Parish Councillor David Meyer to their first meeting.

112.06/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

113.06/18 Declaration of Acceptance of Office from D Mayer.

The Declaration of Office of Co-opted Parish Councillor was signed by David Mayer.

114.06/18 Public Participation:

There was one member of the public present for part of the meeting.

Minutes of the Annual Meeting held on 15th May 2018.

The minutes from Annual Meeting held on 15th May 2018 were confirmed as a true record and signed.

116.06/18

117.06/18 To consider matters arising from the minutes not included elsewhere on the agenda.

The Clerk had checked the outstanding query on the Revised Standing Orders re number of councilors needed to request a reversal of a decision within a 6-month period and the answer was 3. Clerk to amend Standing Orders and place on web site.

Clerk

118.06/18 To consider approving and signing the minutes of the last regular meeting held on 15th May 2018.

The minutes from 15th May 2018 were confirmed as a true record and signed.

119.06/18 To consider matters arising from the minutes not included elsewhere on the agenda.

There were no matters arising.

120.06/18 To Receive reports from Borough and County Councillors.

Borough Councillor-Cllr D Harrison informed the meeting that there would be a drop in monthly surgery at Loggerheads Library on the 3rd Monday of the month in the morning comprising District and County Councillors. Cllr Harrison to send the Clerk the details to go on the web site.

Clerk

121.06/18**Grass Cutting on the Village Green**

The Council had received 2 written complaints and several verbal ones re the revised grass cutting specification for the village green in Chapel Chorlton. It was noted that people had been consulted last year with a view to leaving areas unmown to promote wildflower development, and there had been a positive response. However due to the current response the Parish Council agreed to revert back to the cutting schedule of 2017. The Clerk would instruct the contractor to proceed with cut number 2 for the year. It was noted that certain parishioners had come forward and offered to fund a further cut (making a total of 5) in 2018.

It was **resolved** to instruct the contractor to cut the grass as per last year's specification. Work to be completed as soon as possible.

It was **further resolved** to ask the contractor to plant up 2 of the 3 flower containers in Hill Chorlton. **Clerk**

122.06/18**Kennels Lane/A51 Junction**

a.) It was agreed that the grass in this area needed to be maintained as it helped to mitigate safety problems at the junction by giving a clear line of sight to the A51. It was agreed that it needed 4 cuts per year and that the flower bed would need some weeding in the future along with the removal of the bracken. The wildflower seeds had been planted by Cllr J Neal since the last meeting. It was noted that any contractor instructed by the Parish Council would need to hold the minimum of £5m public liability insurance. Clerk to ask current village green contractor for a cost.

b.) It was noted that the Stableford Management Company were also interested in providing a flower bed at the junction of A51 and Stableford Bank and this would enhance the floral theme along that road. It was agreed that Cllr D Mayer would send the photographs to the Clerk and the Clerk would ask the advice of the Highways Authority as to its location and whether raised beds could be considered. She would also confirm the belief that raised beds were unsuitable at the A51/Kennels Lane location.

DM**Clerk****123.06/18****Proposed A51 Traffic Survey Request**

A briefing sheet had been previously circulated by Cllr. Ms J Oppenheimer illustrating the background to concerns and what any potential results from such a survey would be used for. It was noted that evidence would be needed to confirm perceptions of speeding vehicles if any bids were made for external funding for SIDs or other traffic calming measures. It was further noted that there were issues with motorbikes coming over the railway bridge bend by Stableford Court and then revving up and speeding along the A51.

Clerk

The possibility of obtaining speeding statistics from the mobile speed enforcement vehicle was also considered. Clerk to find out if this was possible.

Clerk

- 124.06/18 Establishment of Working groups.**

The Clerk had circulated in her report the advantages of establishing working groups to look at specific issues or projects. The working parties would put recommendations forward to the regular meeting for consideration and approval. Such groups could comprise anyone with a knowledge or understanding that could add value to the discussions. It was agreed to put an article in July's One Way and then look at the response prior to agreeing the establishment of any working group. It was agreed that re issues in Hill Chorlton a note would be sent to the Clerk to put on the Parish Council web site. In addition a note would be delivered with the Neighbourhood Plan information seeking people's views.

**JO
Clerk**

125.06/18 GDPR

Following the amendment to the above Act whereby it was not compulsory for Parish Councils to have to appoint an external DPO it was **resolved** not to enter into a service level agreement with Staffordshire County Council at this time. To be reviewed in 12 months time.

126.06/18 Neighbourhood Plan

Updates had been circulated. The full copy of the draft plan would be available to view and read in 5 locations for the whole consultation period (19th June-31st July). In Chapel Chorlton it will be in the church where there will also be a bin in which residents will be able to leave their completed response forms.

Booklets and response forms were brought to the meeting ready for circulation. One booklet and two response forms per household. It was noted that there were also 24 households on the caravan site in Stableford that needed to be included. It was hoped all councilors would assist with the distribution.

All

127.06/18 Parish Appearances and Highways

An update on Parish appearances had been circulated prior to the meeting. There was an issue from Rose Cottage to Chapel House on the footway on the A51 where undergrowth and detritus meant people were walking into the road and thus creating a safety hazard. Clerk to report the job to SCC Highways.

Clerk

128.04/18 HS2

The petitioning process to the House of Commons had failed to secure support for the Whitmore to Madeley Tunnel. It was noted that there would be issues for Chapel and Hill Chorlton residents with use of the A51 for transport traffic. It was suggested that the 3 parishes communicate with one another and see if there was any way we could work together. The next step was the House of Lords .It was noted that some concessions to the road network had been made by HS2. Clerk

Clerk

to identify the undertakings.

129.06/18 Financial Matters

- a. It was **resolved** to approve the payment schedules and transfers as appended.
- b. The quotation to paint the inside of the roof of the BT box was noted. However, it was agreed to defer this decision until councilors had had the opportunity to look inside and also assess the scope of the defibrillator work.
- c. The quotation for the grass cutting of the green four times a year was noted.

130.06/18 Clerks Amended Contract

The contract had been circulated and the 15 hours per month as agreed in April's meeting inserted.

It was **resolved** that the Chairman and Clerk both sign the contract.

131.06/18 Town and Country Planning Matters.

- a. Public enquiry, Bellway Homes, land off Meadow Way, Baldwins gate. Borough Councillor D Harrison stated he would be attending the public enquiry scheduled to commence 3rd July with a time estimate of four days. It was agreed that CHCPC would request the representative from Whitmore Parish Council to represent them as well as Whitmore PC when requesting to speak at the enquiry.

It was **resolved** to request the Whitmore Parish Councillor to represent Chapel and Hill Chorlton Parish Council. It was **further resolved** to approve the draft response for further comments to be sent to NBC.

- b. Landscape Character Assessment Workshop 27th June.-Cllr J Neal to approach a parishioner to see if he was available to attend. Otherwise CHCPC would not be sending a representative to the workshop.
- c. Register of Locally Important Buildings-the BT phone box was going forward from the Neighbourhood Steering Group-no further nominations were put forward.

132.06/18 Clerks Report

The Clerks report was noted.

The two complainants re Village Green would receive a reply as per decision in 121.06/18 above.

Clerk

133.06/18 Equality and Crime and Disorder Statement.

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

134.06/18 Councillors Planned Absence

No absences were noted

135.06/18 Date of the next regular meeting will be **Tuesday 10th July 2018, commencing at 7:30pm.** In Copeland Chalet, adjacent to Copeland House, Haddon Lane.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 9:15pm

BACS/CHQ No	TO WHOM PAID	DETAILS	Total Incl VAT
009/18/19	Mrs. J Simpson	Salary May 2018, office expenses and mileage	227.20
010/18/19	HMRC	PAYE May 2018 for Mrs. Simpson	3.80
011/18/19	Mrs. J Simpson	Reimbursement key cutting x 2	8.98
012/18/19	MC Landscaping	Grass cutting village green May 18	114.00
013/18/19	Mr. S Hough	External painting of BT phone box	495.00
014/18/19	Copeland Cottage	Room Hire April, May. June 18	30.00
Total			878.98

Transfer £800 from business account 2 to current account.

Signature

Date