

**CHAPEL AND HILL CHORLTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
TUESDAY 10th April 2018 at 7:30pm**

Present:

Councillors: D. Sant (Chairman), Mrs V Follwell. P. Hunt, H. Butters, J. Neil
District Councillor B Panter
Clerk-Mrs J Simpson

- 076.04/18 To receive apologies for absence.**
Councillors, C. Follwell and County Councillor P Northcott.
- 077.04/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**
None were declared.
- 078.04/18 Public Participation:**
There were no members of the public present.
- 079.04/18 To consider approving and signing the minutes of the last regular meeting held on 13th March 2018.**
The minutes from 13th March 2018 were confirmed as a true record and signed.
- 080.04/18 To consider matters arising from the minutes not included elsewhere on the agenda**
- a.) The Clerk reported that the damaged speed restriction sign on A51 had been reported previously. The Clerk had reported the missing reflector signs on the A51 reference 4115177 and awaiting the inspector.
- 081.04/18 To Receive reports from Borough and County Councillors.**
- a.) **Borough Councillors.**
 - administration is currently in purdah prior to the election.
 - It was noted that Cllr Loades would be retiring and Cllrs Panter and Northcott would be standing in the Loggerheads ward. Chapel and Hill Chorlton thanked Cllr Panter for his support of the Parish Council by his attendance at Parish Council meetings.
 - It had now been agreed that there would be a mayor's parlour in the new NBC building.
 - b.) **County Councillor**-no report available.
- 082.04/18 Publication Scheme.**
The Clerk had circulated a draft publication scheme needed for any future requests under the Freedom of Information Act.
- It was **RESOLVED** to approve the Publication Scheme for Chapel and Hill Chorlton Parish Council.

083.04/18 Village Green.

- a.) Grass cutting specification-there had been several requests to councilors from parishioners to look at alternative grass cutting methods on the village green. It was agreed to ask the contractor to leave a six metre uncut border around the Village Green to encourage natural wildlife e.g. insects. A gap to be left by the bench/car park end so people could access the Green. It was agreed to do this on a trial basis to see if it worked. Clerk to inform contractor of change of specification.

CClerk

It was **RESOLVED** to trial a different method of cutting the grass on The Village Green

- b.) It was noted that the Parishioner who paid the £5 to use the Village Green to turn vehicles into their property no longer required this facility and as a result there would be no further need to involve this Parishioner.

084.08/18 Flower Beds at the junction of A51 and Kennels Lane.

It was agreed that once the daffodils had finished flowering, wild flower seeds could be planted in the flower beds. It was also agreed that the grass needed to be cut on that verge. Clerk to ask contractor to include the cut as part of the Village Green grass cutting work.

Clerk

It was **RESOLVED** to cut the grass verge four times a year.

085.04/18 Election 2018

There would be no need for a contested election in Chapel and Hill Chorlton Parish Council as six councilors had been elected unopposed. There would be one vacancy that would be filled on a casual basis.

Councillor Harry Butters had not stood for re-election. The Parish Council thanked him for his thirty years on the Parish Council.

086.04/18 Neighbourhood Development Plan.

It was **RESOLVED** to note the receipt of the draft neighbourhood plan.

It was **FURTHER RESOLVED** to accept and approve the draft neighbourhood plan.

It was **FURTHER RESOLVED** to note that the draft plan had been submitted to Newcastle Borough Council for environmental screening on 8th March 2018 .

087.04/18 Issues with Parish Appearances/Highways.

The appearance and future of the BT phone box was discussed. It was agreed that it needed to be painted, jet washed and the defibrillator be installed.

The Clerk would obtain quotations for the painting, external box for defibrillator and check there was an electric supply to the box.

Clerk

088.04/18 Financial Matters

The end of year expenditure to budget to 31st March 2018 was noted.

- a.) It was **RESOLVED** to approve the draft statement of accounts for year ending 31st March 2018.
- b.) It was **RESOLVED** to approve the annual bank reconciliation to 31st March 2018.
- c.) Payment schedule, as attached in appendix A
It was **RESOLVED** to approve the payment as in appendix A.

089.0/18

To consider **Town and Country Planning** matters generally and to receive details of Planning Results;

- a.) 18/00252/ful-Beachcroft, Chorlton Moss Lane, Hill Chorlton-Extensions to existing house and extension to garage.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/18/00252/FUL>

The Parish Council had no objections to this application.

- b.) 17/00815/FUL-Land between Cloud End and Railway line. Chorlton Mill Lane, Stableford-erection of a stable block and associated works.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/17/00815/FUL>

The Parish Council had objections to this application on the grounds of access to the proposed development been totally inappropriate; the proximity to the railway line. It was also noted that the proposals for the stabling of the horses and removal of waste produce were inadequate for the volume produced.

It was agreed that a full response of objection would be prepared by all and submitted to NBC. All responses to the Clerk by 27th April.

All

090.04/18 Clerks Report

The Clerks report was noted.

091.04/18 To consider and approve the number of contracted hours for the Clerk

There was some discussion as to the number of monthly hours the Clerk would be required to work to develop the Council rather than remain static. It was agreed that the monthly total would be 15 with a review in October 2018 for 19/20 budget requirements.

It was **RESOLVED** that the Clerk would be contracted for 15 hours per month from 1st April 2018.

092.04/18 Equality and Crime and Disorder Statement.

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

093.04/18 . Councillors Planned Absence

No absences were noted

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 8:45pm

094.04/18 Date of next regular meeting and future meeting

The next regular meeting will be held on **Tuesday 13th May immediately after the Annual Meeting of the Parish Council scheduled to commence at 7:30pm**, Copeland Cottage, Haddon lane, Chapel Chorlton

Appendix A

BACS/CHQ No	TO WHOM PAID	DETAILS	Total Incl VAT
012/18/19	Mrs. J Simpson	Salary March 2018, office expenses and mileage	221.22
013/18/19	HMRC	PAYE March 2018 for Mrs. Simpson	8.20
014/18/19	SPCA	SPCA Annual Subscription 2018	131
015/18/19	Mr. S Hough	Repair of noticeboard in Hill Chorlton	155
Total			515.42

Signature

Date