

**CHAPEL AND HILL CHORLTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
TUESDAY 13th February 2018 at 7:30pm**

Present:

Councillors: .D. Sant (Chairman), C. Follwell, Mrs V Follwell. H. Butters, J. Neil
County Councillor P Northcott.
District Councillor B Panter
Clerk-Mrs J Simpson

040.02/18 To receive apologies for absence.
Councillors, P. Hunt

041.02/18 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

042.02/18 Public Participation:

There were no members of the public present.

043.02/18 To consider approving and signing the minutes of the last regular meeting held on 9th January 2018.

The minutes from 9th January 2018 were confirmed as a true record and signed.

044.02/18 To consider matters arising from the minutes not included elsewhere on the agenda

- a.) Adoption of BT phone box-contracts had now been signed by the Parish Council and BT. A notice had been prepared and the Chairman to place in the phone box. The chairman had made further enquiries with the planned donor of the de-fribulator. **DS**
- b.) Web site-work had commenced on the web site and some additional pages had been suggested. It was confirmed that the contact details for Councillors would be name and mobile telephone number.

045.02/18 To Receive reports from Borough and County Councillors.

- a.) **Borough Councillors-** a public meeting had been held at Whitmore Village Hall on 12th February supporting people who wished to petition parliament re HS2.
 - Meadow Lane application to be heard at the Planning Committee on 22nd February
 - NBC planning a 2.7% precept increase equating to £5 per annum increase for band D properties.
 - John Treadwell has been appointed part time financial director for NBC.
 - Consultation drop- ins for the proposed Joint Local Plan continued to be well supported.
 - NBC had nominated someone within the Council to signpost staff to appropriate mental health services in order to support the Mental Health Challenge.
 - Elections in May 2018 will now be supported by Shropshire County Council as Stoke-on-Trent City Council has withdrawn from the process.
 - No firm date to move out of Merrial Street and occupy Castle House. However, the vacated area is earmarked for the

development of 10 retail units.

- NBC received a presentation from Stone Railhead group proposing that the planned railhead for Stone (HS2) should be moved to Keele. However, that is not what the Borough constituents wish to see happen.
- NBC will be looking to petition parliament for the Whitmore to Madeley Tunnel. Full Council will decide the following week and a total of 50% or more have to approve the resolution in order to be legal.

b.) County Councillor-SCC planning a 5.99% increase in the precept for the Council. Also 6.29% rise for the police.

- **SCC** in the process of formulating a strategic plan to connect Staffordshire as a digitally connected county and improve Broadband provision.
- There is to be an extra months consultation re the planned expansion of provision at Baldwins Gate Primary school

046.02/18 Generic Risk Assessment.

A draft risk assessment had been circulated by the Clerk for comment and approval.

It was **RESOLVED** to approve the generic risk assessment as circulated for Chapel and Hill Chorlton Parish Council

047.02/18 Neighbourhood Development Plan.

a.) Cllr V Follwell supplied the following update:

- Steering group did not meet in January
- Draft policies were sent to Nub for initial comment on 20 December, but no comment yet received. Hannah has asked for comments to be sent by 26 February.
- Working group has continued to meet and work
- Richard Evans has been working on the maps, which are almost ready
- Judith attended a workshop for the NDP groups at Nub. Peter Boland from Historic England West Midlands gave presentation. He sees all the West Midlands NDPs when they are submitted for environmental screening and gave some very useful advice. As a result, some additions are being made to the plan regarding historic landscape and character.
- The Steering Group submitted a detailed objection to the Bellway Homes planning application.
- SWT decided in January to extend the LWS at Chorlton Moss, on the basis of ecological evidence submitted by Bellway Homes. The extension includes 1 parcel of land in Chorlton parish and 2 small areas in Whitmore parish. (This has now been challenged by Bellway.)

- The NDP groups held a forum meeting at Loggerheads in December and decided to ask for a meeting with Cllrs Paul Northcott, Bert Proctor and Simon Tagg to discuss major concerns about the JLP. A meeting with Paul and Bert took place in January.
- The housing numbers are likely to be a major point for discussion at the Parish Councils Forum on Thursday, as all the parish councils are very concerned about the housing numbers and the absence of evidence to support them.
- The Steering Group will submit a response to the JLP preferred options public consultation.
- There will be a drop-in event for the JLP public consultation at Whitmore Village Hall, Thursday 22 February, 15:30 to 19:30. The planners are proposing to designate Baldwins Gate as a 'rural centre' even though it has no village centre and far fewer services than Loggerheads, Madeley or Audley. Landowners have put forward new sites for houses in the Baldwins Gate area, with potential capacity for 362 houses; and in the Green Belt in Whitmore parish with potential capacity for 245 houses.
 - b.) All Councillors were reminded of the meeting to be held on 6th March 2018 at Maer Village Hall re NDP

048.02/18

Financial Matters

- a.) The Clerk had made enquiries and Mrs. C. Withington and she had agreed to take on the role of internal auditor for Chapel and Hill Chorlton Parish Council. The Council was responsible for the scope of the internal audit and the Clerk had circulated the areas usually covered by internal audit.

Clerk

It was **RESOLVED** to appoint Mrs. C Withington as the internal auditor.

It was further **RESOLVED** to agree the scope as circulated by the Clerk

- b.) Replacement Perspex in Hill Chorlton noticeboards.

The Clerk had approached 2 contractors who replaced glass in noticeboards but only had a reply from one of them. The quotation had been previously circulated.

It was **RESOLVED** to approve that Mr. S Hough replace the Perspex in the noticeboard.

- c.) Payment schedule, bank reconciliation statement and transfers as attached in appendix A

It was **RESOLVED** to approve the payment as in appendix A.

It was further **RESOLVED** to approve and sign the bank reconciliation statement.

Signature

Date

It was further **RESOLVED** to authorize the Clerk to transfer money from business to current account as in Appendix A

049.02/18 To consider **Town and Country Planning** matters generally and to receive details of Planning Results;

- 17/01024/ful-Land off Meadow Lane, Baldwins Gate-constructic of 97 dwellings.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/17/01024/FUL>

Objections to this application had already been submitted by the Clerk. This was noted. It was further noted that this application. Having been previously refused was to be appealed and go to publi enquiry.

An e-mail had been received just prior to the meeting enquiring whether the Parish Council would consider supporting a section 6 planning application re the above application with Whitmore Parish Council and action group.

It was **RESOLVED** to support Baldwins Gate Action Group Number 2 (BGAG#2) and Whitmore Parish Council in the application for section 6.Planning status.

050.02/18 **To consider the response to the preferred options in the Joint Plan.**

The document had been previously circulated and it was noted that there was a drop in session at Whitmore Village Hall on 22nd February and a presentation for all Parish Councils and NDP members at the Civic Offices on 15th February at 6:30 pm. It was agreed that as many as possible should attend and then send the Clerk some draft comments that could be put together and circulated for approval as the deadline for comments (1st March) was prior to the next Parish Council meeting.

**All
Clerk**

051.02/18 **Response to Library consultation.**

Deferred to the next meeting

052.02/18 **Clerks Report**

The majority of the points had been covered in the agenda. The Clerks application for annual leave was approved and the need to change the date of the September meeting was noted.

Correspondence Received.

SPCA bulletins circulated.

Road junction A53/A51-it was agreed to support any initiative that would improve the junction.

Complaint about the hedge on road side of Moss Hall Farm-Chairman to talk to the owner.

Part of hedge on A51 Hill Chorlton. The owner was identified in the meeting and Chairman to ascertain address so Clerk can write to him.

DS

DScler

053.02/18 Annual Parish Meeting.

It was **RESOLVED** to hold the Annual Parish Meeting on **10th April 2018** immediately prior to the regular meeting.

054.02/18 Race, Equality and Crime and Disorder Statement.

Councillors appreciated no decisions had been taken during the Meeting which were either by Race and Equality legislation, or by the Crime and Disorder Act 1998 though () had been discussed.

055.02/18 Councillors Planned Absence

No absences were noted

056.02/18 Date of next regular meeting and future meeting

The next regular meeting will be held on Tuesday 13th March at 7:30pm, Copeland Cottage, Haddon lane, Chapel Chorlton.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 9:00pm

Appendix A Payment Schedule.BACS/CHQ NO.	TO WHOM PAID	DETAILS	Total inc VAT
001/18	Mrs J Simpson	Salary 13 th Nov 17-31 st January 2018	456.64
002/18	HMRC	PAYE 13 th Nov 17-31 st January 2018 for Mrs J Simpson	114.16
003/19	Copeland Cottage	Room Hire from 1 st April 2017-31 st December 2017	60.00
004/20	Mr H Tomlinson	Initial set up of domain, hosting web site, template and content PAID as approved via e-mail	180.00
005/21	Mrs J Simpson	Reimbursement of purchase of PC, printer/scanner/software from PC world	607.98
006/22	Mr H Tomlinson	Web site yearly hosting and maintenance direct technical support 2018-due end February 18	190.00
007/23	SPCA	Audit training course 15/01/18	20.00
total			1628.78

Current Account: £1038.88, Reserve account £8589.07,

Transfer £1110.00 from Reserve account to current account to cover anticipated expenditure to 31st March 2018

Signature

Date