

Chapel and Hill Chorlton Parish Council

Clerk – Mrs. J Simpson
10, Freebridge Close, Longton, Stoke-on-Trent. ST3 5XQ

Tel: 07563660298

3rd January 2018

The next Regular Meeting of Chapel and Hill Chorlton Parish Council will be held on **Tuesday 9th January 2018 commencing at 7:30pm**, at **Copeland Cottage, Haddon Lane, Chapel Chorlton**, for the purpose of transacting the following business.



AGENDA

1. To receive Apologies for Absence (through the Clerk in accordance with standing orders)
2. To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;
3. Public Participation. (Open Forum) ; Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
4. To consider approving and signing the Minutes of the last Regular Meeting held on 12th December 2017
5. To consider matters arising from the Minutes in item 5 not included elsewhere on the agenda.
 - Planning enforcement.
 - Quotations for replacement glass in noticeboard.
 - Gritting issues.
6. To receive Reports from Borough and County Councillors.
7. To consider approving the adoption of BT phone box in Chapel Chorlton and to consider signing the contract as circulated.

To consider the exclusion of the public due to the confidential nature of the following agenda matter to be discussed.

8. Web Site.
 - To appoint a contractor to build and maintain the website for Chapel and Hill Chorlton PC.
 - To discuss how content is to be sent to the successful contractor.
9. To receive an update re Neighbourhood development plan.
 - To note the minutes of the steering group of 19th December 2017.(Circulated with agenda)
 - To approve any comments re draft policies as circulated prior to December's meeting.
 - To note the successful Townscape Character Appraisal Report. (Previously circulated)
10. To consider **Financial Matters** including:
 - a.) To consider approving the adoption of Model Financial Orders for Chapel and Hill Chorlton Parish Council. (Draft circulated by the Clerk.)
 - b.) To note progress made with NatWest bank re banking mandate.
 - c.) To approve the attendance of the Clerk on SPCA course on 15th January 2018,"Preparing for the Annual Audit" at a cost of £20.

- d.) To discuss the appointment of an internal auditor.
- e.) To approve the payment schedule as attached in appendix A
11. To consider **Town and Country Planning** matters generally and to receive details of Planning Results;
 12. To receive the Clerk's Report, and to consider correspondence received since the last Meeting; (Appendix B)
 - SPCA bulletins
 - E-mails re gritting.
 13. To confirm the date for the Annual Parish Meeting as 10th April 2018 immediately prior to the regular meeting.
 14. To consider the Race, Equality and Crime & Disorder Statement for the Meeting;
 15. To note Councillors' planned absence.
 16. To confirm the date and venue for the next **Regular Meeting as Tuesday 13th February 2018, 7:30pm.**

The Public and Press are welcome to attend but please note that they may be excluded for any item the Council decide should be treated as confidential.